

ELGIN TOWN COUNCIL

Mayor Melissa Emmons
Councilman Brad Hanley
Councilwoman Candy Silvers
Councilwoman Naomi Evers
Councilman Ed Smith

TOWN OF ELGIN, SC.



ELGIN TOWN COUNCIL MEETING MINUTES FOR JAN 8, 2019

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, January 8th 2019 at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Councilman Edward Smith, Councilman Bard Handley, Councilwoman Naomi Evers, and Mayor Melissa Emmons

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led Town Council and all others attending the meeting in the Pledge of Allegiance

Mayor Emmons made a motion to amend the Agenda to allow the Mid Carolina Check Presentation to follow the minutes instead of under New Business, which was approved by Councilman Bard Handley with a 2nd motion by Councilwoman Naomi Evers.

ACCEPTANCE OF DECEMBER 4, 2018 MEETING MINUTES

A motion was made by Councilman Ed Smith to accept the December 4th 2018 minutes with a 2nd motion by Councilman Brad Hanley, without further discussion and a unanimous vote.

Immediately following the approval of the minutes, Mid Carolina Credit Union Representatives Scott Conley, Pam Delk, Stephanie Locklear and others presented a check in the amount of \$2,500.00 to the Elgin Town Council and the Potter Community Park Committee for the purchase of (5) benches that will be placed at Potter Community Park.

PUBLIC FORUM

COMPLAINTS

PUBLIC HEARING

OLD BUSINESS

Councilman Hanley addressed the topic of Expense Transparency. Council had been provided several options of Expense Reports to choose a format that would be used to provide a link the town's website to make the information available to the public through the South Carolina Controller General's (www.cg@sc.gov). After some discussion it was decided to provide a Check Register report that would show all expenses with the exception of Payroll. Once the current report format can be customized, the link will be set-up for use.

COUNCIL BRIEFING

- Councilman Ed Smith- Nothing to report
- Councilman Brad Handley- Nothing to report
- Councilwoman Naomi Eysers- Nothing to report
- Mayor Emmons – reminded Council of the following upcoming events:
01/14-John B. Lane Open House and Ribbon Cutting from 5:00-7:00, 01/15-Kershaw County Economic Development Summit from 5:00-7:00, the dedications for (3) new schools in Kershaw County School District-01/10-Wateree Elementary School at 6:00, 01/22-Camden Elementary School at 6:00 and 01/24-Lugoff Elementary School at 6:00.
- Town Attorney, John Wells – Nothing to report

COMMITTEE MEETING BRIEFING

- Dana Sloan- Potter Park Chair, informed Council that (8) of the proposed (12) benches have been sold or spoken for. As soon as the remaining benches have been sold, they will be ordered and eventually installed. She also thanked Mid Carolina Credit Union for their contributions to the project.

NEW BUSINESS

Chief Brown- Informed Council of the recent purchase of a new training device for members of the Elgin Police Department. He also gave an update on the new K-9 that will be joining the department in about (3) weeks. Each purchase was made using Seizure Funds that the Department had been awarded several years ago. During this time he gave the following update on the recent activities of the EPD Toys Roundup and Caring Hands Foundation 2018 Christmas Service Project: (96) families were serviced, which included (238) children and (60) meals that included a ham and all of the fixings, (50) fruit baskets were provided to senior citizens, (25) large food boxes were handed out, food was provided to the food pantries at Harmony Baptist Church and Concord Baptist Church, remaining toys will be donated to a local Boys and Girls Club at Blaney Elementary (Be Great) and stuffed animals were delivered to (3) nursing home facilities in the area. Another successful year for this endeavor due to the many donations that were received and the devotion of the volunteers that assisted.

During this time Council went into an Executive Session to discuss a personnel matter and a contractual matter and returned with no vote taken and no decisions made.

A motion to adjourn the meeting was made at 7:47 pm by Councilman Brad Hanley with a 2nd motion by Councilman Ed Smith, without further discussion and a unanimous vote.

_____ Approved: _____
Minutes submitted by Ansley Champe – January 8, 2019

ELGIN TOWN COUNCIL

Mayor Melissa Emmons
Councilman Brad Hanley
Councilwoman Candy Silvers
Councilwoman Naomi Evers
Councilman Ed Smith

TOWN OF ELGIN, SC.



ELGIN TOWN COUNCIL MEETING MINUTES FOR FEBRUARY 5th, 2019

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, February 05, 2019 at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Councilman Edward Smith, Councilman Brad Hanley, Councilwoman Naomi Evers, Councilwoman Candy Silvers and Mayor Melissa Emmons

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led Town Council and all others attending the meeting in the Pledge of Allegiance.

ACCEPTANCE OF JANUARY 8th MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the January 08, 2019 minutes with a 2nd motion by Councilwoman Naomi Evers, without further discussion and a unanimous vote.

PUBLIC FORUM

COMPLAINTS

PUBLIC HEARING

OLD BUSINESS

COUNCIL BRIEFING

- Councilman Ed Smith-had no report.
- Councilman Brad Hanley informed Council of an upcoming event to be sponsored by the Santee Lynches Council of Governments. The event, Startup Weekend Sumter, will take place May 3rd-5th at the CCTC Advanced Training Center in Sumter and will be beneficial to anyone considering starting a business. It will feature networking sessions, strategy sessions and mentoring for those interested.
- Councilwoman Candy Silvers-had no report.
- Councilwoman Naomi Eyers-had no report.
- Mayor Emmon-informed Council of a countywide clean up day that is being organized by the Kershaw County Clean Community Commission on Saturday, March 23rd. She also provided information regarding free tax preparation clinics that are being offered at Elgin Town Hall by SC Thrive on the 1st and 2nd Friday of February, March and April from 1:00-5:00. There will be (2) Counselors on site and you can schedule an appointment or be a walk-in.
- Town Attorney, John Wells-presented a Memorandum of Understanding between the Town of Elgin and the Fifth Circuit Public Defender regarding representation of indigent defendants in the Municipal Court for the Town of Elgin. A motion to accept was made by Councilwoman Silvers, 2nd by Councilman Smith and a unanimous vote by Council.

COMMITTEE MEETING BREIFING

- Dana Sloan-Potter Park Chair-informed Council that the deadline for the grant for Potter Community Park has been extended to March 31, 2020. She also stated that the order for the benches would be placed within the next couple of weeks and we may have funding for at least (14) benches to be located throughout the park.

NEW BUSINESS

- Chief Brown-asked for Council's approval to sign a Multi-Jurisdictional Task Force Mutual Aid Agreement with the Kershaw County Sheriff's Department to combat illegal drug activity in Kershaw County. In addition to the Sheriff's Department, he was authorized to sign agreements with Richland County, Bethune and Bennettsville. At this time, he recognized Lt. Alan Anders for being recognized as Officer of the Year by the Lugoff Optimist Club. Council and those present were introduced to the newest K9 member to the department, Nala, and her handler, Officer Randy Bass.

A motion to adjourn the meeting was made at 6:31 pm by Councilman Brad Hanley with a 2nd motion by Councilman Ed Smith, without further discussion and a unanimous vote.

_____ Approved: _____
Minutes submitted by Ansley Champe – February 05, 2019

ELGIN TOWN COUNCIL
Mayor Melissa Emmons
Councilman Brad Hanley
Councilwoman Candy Silvers
Councilwoman Naomi Eysers
Councilman Ed Smith

TOWN OF ELGIN, SC.



ELGIN TOWN COUNCIL MEETING MINUTES FOR March 5th, 2019

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, March 05, 2019 at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Councilman Edward Smith, Councilman Bard Hanley, Councilwoman Naomi Eysers, Councilwoman Candy Silvers and Mayor Melissa Emmons

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led Town Council and all others attending the meeting in the Pledge of Allegiance

ACCEPTANCE OF FEBRUARY 05, 2019 MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the February 05, 2019 minutes with a 2nd motion by Councilman Edward Smith, without further discussion and a unanimous vote.

PUBLIC FORUM

Chairman, Julian Burns, gave an update to Council on the progress of the Kershaw County Clean Community Commission, plans for a bike trail from Boykin to Elgin, the Love's Truck Stop that will be constructed on White Pond Road and an upcoming visit by Governor Henry McMaster as he will be endorsing the new spec building and the county's investments in the Mega Site located on Hwy. 601 in Lugoff.

Elgin Resident, Silas Silvers - spoke regarding a recent incident involving an animal complaint that he filed with the Elgin Police Department on February 8th. After some discussion, Chief Brown clarified to Council that this would need to be addressed by Kershaw County Code Enforcement-the information has been forwarded to their department.

COMPLAINTS

Elgin Resident, Silas Silvers-incident involving an animal complaint that he filed with the Elgin Police Department on February 8th.

PUBLIC HEARING

OLD BUSINESS

Councilman Brad Hanley-made a motion for a budget amendment in the amount of not more than \$1,500.00 to be moved from Research and Development to Judge Salaries for the Junior Judge of the Elgin Municipal Court. The motion was 2nd by Councilwoman Naomi Eysers and passed with a vote of 4-1-the exact amount of the amendment is \$1,364.20.

COMMITTEE MEETING BREIFING

Dana Sloan- Potter Park Chair informed Council that all of the benches have been sold and the vendor will pick up the orders on Thursday, March 7th. She shared with Council of an opportunity for some local Eagle Scouts to help assemble the benches, which would save about \$1,000.00 on the project. There will be 2-4 benches installed on the cement pad around the Military Salute that will honor veterans. There was also an update regarding a local Woodmen Life Chapter that may be assisting with a financial donation that will go towards the purchase of some type of shading for the playground.

NEW BUSINESS

Chief Brown-informed Council that Officer David Bailey is the Officer of the Month. He also presented Sgt. Michelle Perry with her plaque for the VFW Roberts-Dixon Post 5928 Law Enforcement Officer of the Year. Mayor Emmons read the nomination to those present, which states her heroic efforts in January as she responded to a car accident on Main Street. The victim was found unresponsive with no pulse and not breathing. Even though Sgt. Perry knew the individual very well, she maintained her professionalism and immediately began CPR chest compressions and used a department issued AED. It is believed that her quick actions and training saved the life of this individual who is near and dear to all of us as she is the daughter of Chief Brown. During the update, Chief Brown also recognized Lt. Alan Anders as he recently completed precision rifle training and is currently 1 of 10 in the State of South Carolina to achieve this level of certification. Council was also informed of a recent presentation from Captain Chris Jones from the Lugoff Fire Department of Individual First Aid Kits to the Elgin Police Department. The kits were purchased under the Active Shooter/Hostile Response (ASHER) Grant that was written by Captain Jones and funded by the Health Foundation of Kershaw County.

COUNCIL BRIEFING

Councilman Ed Smith-had no report

Councilman Brad Hanley-had no report

Councilwoman Candy Silvers-had no report

Councilwoman Naomi Eysers-had no report

Mayor Emmons-had no report as everyone was extremely grateful for the actions of Sgt. Perry.

Town Attorney, John Wells-informed Council that the contract between the Town of Elgin and the Fifth Circuit Public Defender regarding representation of indigent defendants in the Municipal Court for the Town of Elgin has been completed.

A motion to adjourn the meeting was made at 6:40 pm by Councilman Brad Hanley with a 2nd motion by Councilwoman Candy Silvers, without further discussion and a unanimous vote.

Minutes submitted by Ansley Champe – March 5, 2018

Approved: _____

ELGIN TOWN COUNCIL
Mayor Melissa Emmons
Councilman Brad Hanley
Councilwoman Candy Silvers
Councilwoman Naomi Evers
Councilman Ed Smith

TOWN OF ELGIN, SC.



ELGIN TOWN COUNCIL MEETING MINUTES FOR April 2nd, 2019

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, May 7th, 2019 at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Councilman Edward Smith, Councilman Bard Hanley, Councilwoman Candy Silvers and Mayor Melissa Emmons

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led Town Council and all others attending the meeting in the Pledge of Allegiance

ACCEPTANCE OF March 05, 2019 MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the March 05, 2019 minutes with a 2nd motion by Councilman Edward Smith, without further discussion and a unanimous vote.

PUBLIC FORUM

Chairman, Julian Burns, gave an update to Council on the progress of the future "Love's Truck Stop" that will be constructed on White Pond Road. He also informed Council of notification from HBD/Thermoid, Inc. regarding the closing of the Elgin Plant. Mayor Emmons stated that a copy of the official letter had been placed in Council's packets for their information.

COMPLAINTS

PUBLIC HEARING

OLD BUSINESS

COMMITTEE MEETING BREIFING

Dana Sloan- Potter Park Chair informed Council that the order for (13) benches has been submitted to Bliss Products & Services, Inc. In addition, (4) Picnic Tables, (4) Trash Receptacles with Lids and Liners and a 2-sided Message Center are being purchased for the park. We are currently seeking donations/contribution for shading/covering for the playground equipment and Woodmen Life has committed to being a donor for the project.

NEW BUSINESS

Mayor Emmons read and presented a Proclamation to Gail McCray of the Kershaw County Family Resource Center proclaiming April as Sexual Assault/Child Abuse Awareness & Prevention Month. In an additional Proclamation, Mayor Emmons established April 11, 2019 as Reman (Remanufacturing) Day. Also, Councilman Hanley read a Fair Housing Month Proclamation in which April 11, 2019 marks the 51st anniversary of the passage of the Fair Housing Act. At this time, Randy Pruitt, Zoning Administrator, presented Council with a proposed New Zoning Map. The new map is current with the most recent approved changes, is color enhanced, reflects street names and is in a user-friendly format. Council approved the 1st Reading and will have a 2nd Reading at its May Meeting. Mr. Pruitt also informed Council of the results of the town's most recent ISO Audit. The Town of Elgin improved on its rating from a (5) to a (3) for 1 and 2 family residential property and commercial and industrial property. Mayor Emmons commended Mr. Pruitt, Ansley Champe and others for their hard work on the audit and informed those present that such an improvement would mean a possible decrease for homeowner's insurance premiums. Insurers may have adopted, or may be in the process of adopting insurance policies in recognition of community efforts to mitigate property damage due to natural disasters. These insurers may use the Building Code Effectiveness Grading Classification we have recently developed for our community as a basis for the credits used. While individual insurers may use different credits or different effective dates, the ISO program will apply credits to new construction within Elgin that has been issued a Certificate of Occupancy in the year 2019 and forward.

Chief Brown informed Council that Saturday, April 27th will be Drug Take Back Day and individuals can drop off old medication at Town Hall. Also, a group from the EPD Toys Roundup and Caring Hands Foundation will be distributing items to residents at the Springdale Nursing Home on Saturday, April 20th. During this time, Chief Brown recognized Officer Scott Myers as the Elgin Police Department's Officer of the Year. Officer Myers has made the most DUI and Drug Arrests for the department since becoming an officer with our organization.

COUNCIL BRIEFING

Councilman Ed Smith-asked that the town consider illuminating the new signs that were recently installed on Main Street (2) and White Pond Road (1)

Councilman Brad Hanley-thank Judge Reuwer for sharing his knowledge with Judge James during her training after being hired as a Municipal Judge

Councilwoman Candy Silvers-had no report

Mayor Emmons-reminded Council of the upcoming Legislative Breakfast that is sponsored by the Kershaw County Chamber of Commerce scheduled for Friday, April 5th. She also shared information regarding the upcoming Podunk Parade/Festival that is scheduled for Saturday, May 4th from 10:00 am – 2:00 pm at Potter Community Park. Council was informed that they have copies of maps from SCDOT relating to the future construction of a new bridge in Elgin, a copy of the letter from Thermoid and a copy of a letter from ISO with our new rating in their packets for information and review.

Elgin Attorney, John Wells, encouraged Council to consider speaking to an attorney who specializes in Procurement to review the town's current policy and seek guidance as we move further along in the process of constructing a new community center at Potter Park.

A motion to adjourn the meeting was made at 7:00 pm by Councilman Brad Hanley with a 2nd motion by Councilwoman Candy Silvers, without further discussion and a unanimous vote.

Approved: _____

Minutes submitted by Ansley Champe – March 5, 2018

ELGIN TOWN COUNCIL
Mayor Melissa Emmons
Councilman Brad Hanley
Councilwoman Candy Silvers
Councilwoman Naomi Evers
Councilman Ed Smith

TOWN OF ELGIN, SC.



ELGIN TOWN COUNCIL MEETING MINUTES FOR May 7th, 2019

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, May 7th, 2019 at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Councilman Edward Smith, Councilman Brad Hanley, Councilwoman Naomi Evers and Mayor Melissa Emmons

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led Town Council and all others attending the meeting in the Pledge of Allegiance

ACCEPTANCE OF March 05, 2019 MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the April 2nd, 2019 minutes with a 2nd motion by Councilwoman Naomi Evers, without further discussion and a unanimous vote.

PUBLIC FORUM

COMPLAINTS

PUBLIC HEARING

OLD BUSINESS

A motion was made by Councilman Brad Hanley to approved the 2nd Reading for an updated version of the Elgin Zoning Map with a 2nd motion by Councilman Edward Smith, without further discussion and a unanimous vote.

COMMITTEE MEETING BREIFING

Dana Sloan- provided an update regarding the status of the new benches for Potter Community Park. Council was informed that all of the proofs had been signed off and we are now awaiting the delivery of the benches.

NEW BUSINESS

John Caughman- Director for Kershaw County Voters Registration-provided Council with an update regarding the upcoming November 5th Elections. He introduced William Brunson-Assistant Director for Voters Registration. He also informed Council that Elgin is growing and now that we have more than 1,000 registered voters, we are required to have

(2) precincts open for our election. He recommended that Elgin #1-Blaney Baptist Church-be open for voters in precincts 1, 3 and 5 and that Elgin #4-Leslie M. Stover Middle School-be open for voters in precincts 2 and 4. This recommendation is based upon the number of active and registered voters per precinct. He also offered to hold Absentee Voting at Elgin Town Hall on a Saturday prior to the election. After some discussion, Council agreed to hold the 1st Reading of the Election Ordinance at our June Meeting and notify Voters Registration of their decision regarding the precincts they wish to open.

1st reading Ordinance 232 2019-2020 Budget- A motion was made by Councilman Brad Hanley to approved the 2nd ordinance 232 with a 2nd motion by Councilman Edward Smith, without further discussion and a unanimous vote and scheduled a workshop for May 28th.

Chief Brown- gave updates regarding an opportunity for those who use Amazon Prime (Smile) in which proceeds would benefit Toys Roundup. He informed Council of the upcoming Hero's Softball Game scheduled for May 11th at LEHS Softball Field. He spoke briefly regarding a recent Safety Committee Meeting and asked Council to consider consulting with an agency to codify our Town Ordinances due to recent changes in our state legislation regarding marijuana.

COUNCIL BRIEFING

Councilman Ed Smith-had no report

Councilman Brad Hanley- had no report

Councilwoman Evers- had no report

Mayor Emmons- reminded everyone that May 15th was National Peace Officer's Memorial Day. She also thanked DOT for the recent resurfacing of Rail Road Avenue and gave an update regarding the construction of a new bridge in Elgin that will start in June or July 2020

Elgin Attorney, John Wells, - had no report

A motion to adjourn the meeting was made at 6:58 pm by Councilman Brad Hanley with a 2nd motion by Councilman Edward Smith, without further discussion and a unanimous vote.

Approved: _____

Minutes submitted by Ansley Champe – May 7th, 2019