



Fee Schedule

FREEDOM OF INFORMATION REQUEST FOR PUBLIC RECORDS

| FOIA Activity | Associated Charges | # of Units | Subtotal Cost |
|---|--|------------|---------------|
| <u>Search/Retrieval Time</u> <ul style="list-style-type: none"> • Every hour | \$10.00 | | |
| <u>Black & White Copies</u> Size 8½" x 11" and or legal <ul style="list-style-type: none"> • First 50 pages • Each additional page Size 11" x17" | 20¢ per page 15¢ per page 15¢ per page | | |
| <u>Color Copies</u> | 25¢ per page | | |
| <u>DVD Copy</u> | \$15.00 per DVD | | |
| <u>Accident Report</u> <ul style="list-style-type: none"> • Each copy | \$5.00 each | | |
| <u>Incident Report</u> <ul style="list-style-type: none"> • Each additional copy | \$1.00 each | | |
| <u>Standard Maps/Plots</u> <ul style="list-style-type: none"> • Up to 11"x17" size • Anything over 11" x17" | .50¢ per color copy \$10.00 per copy | | |
| Total Cost | | | |

FOIA Requesting Party: _____

Date and Amount of Deposit (if applicable) _____

Town Department/Division: _____

Town Staff Receiving Payment: _____

Date/Payment Amount: _____