

ELGIN TOWN COUNCIL
TOWN OF ELGIN, SC.
Mayor Melissa Emmons
Councilman Brad Hanley
Councilwoman Dana Sloan
Councilman Ed Smith
Councilman Paul Rizzo



ELGIN TOWN COUNCIL MEETING
MINUTES FOR JUNE 7, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, June 7, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Ed Smith, Councilman Brad Hanley, Councilwoman Dana Sloan, Councilman Paul Rizzo, Chief Alan Anders, Town Attorney, John Wells, Town Clerk, Ansley Champe.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

APPROVAL OF MAY 3, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the minutes with a 2nd motion by Councilwoman Dana Sloan, without further discussion and a unanimous vote from Council.

PUBLIC FORUM

ADOPTION OF AGENDA

A motion was made by Councilman Brad Hanley to adopt the agenda with a 2nd motion by Councilman Ed Smith, without further discussion and a unanimous vote from Council.

NEW BUSINESS LICENSE APPLICATIONS FOR MAY 2022

1-2-3 Jump
Sand L Windows and Doors

CHARITY PERMITS REQUESTS FOR MAY 2022

COMPLAINTS FOR MAY 2022

PUBLIC HEARING

OLD BUSINESS

Potter Community Park Update- Councilwoman Dana Sloan discussed two quotes from Bliss Products for (1) Installation of a 3 Bay Swing and (2) Installation of a handrail and additional steps to existing playground equipment at Potter Community Park. Councilwoman Sloan will be getting updated invoices to include the total costs for both projects.

NEW BUSINESS

Amy Schofield-Director, Kershaw County Public Libraries-Update on the Elgin Library-was absent due to illness.
Resolution-Supporting the South Carolina American Revolution Sestercentennial Commission and Recognizing and Approving of the Kershaw County 250 Committee-. motion to approve was made by Councilwoman Dana Sloan, 2nd by Councilman Ed Smith, with a unanimous vote from Council.

Davis Disposal-Garbage Pickup Services-Council approved a new contract with Davis Disposal for garbage pickup services with an increase from \$4,700.00 per month to \$5,000.00 per month for residents in the town limits. This is a service that the town provides for our residential customers. A motion to approve was made by Councilman Brad Hanley, 2nd by Councilman Ed Smith, with a unanimous vote from Council.

Ratliff CPA-Engagement Letter for Bookkeeping Services-Council approved a Letter of Engagement with Ratliff CPA Firm to provide bookkeeping services needed to complete the 2021 Tax Year Audit. This is in addition to the payroll services that they are currently providing, and this is a time sensitive matter. A motion to approve was made by Councilman Brad Hanley, 2nd by Councilman Paul Rizzo, with a unanimous vote from Council.

Town Clerk/Clerk of Court Update-Mayor Emmons informed Council that the position has been posted on multiple outlets and the window for applications will close on Tuesday, July 5, 2022. She also expressed appreciation to Councilwoman Dana Sloan and Judge David Reuwer for serving on the Interview Panel.

Chief Alan Anders provided Council with the stats for May 2022 for the Elgin Police Department. He also informed Council that Ms. Kathy Brown, Victims Advocate, was retiring after 26 years of service to the department and the Elgin Community. At this time, Officer Randy Bass introduced the department's new Drug K-9, Thor, a beautiful black and tan German Shepard.

COUNCIL BRIEFING

Councilman Ed Smith-no report.

Councilwoman Dana Sloan- provided Council an update on the purchase of additional Christmas lights/decorations to replace the older ones that are currently displayed on the power poles throughout town. This order will be placed in the coming weeks, and it has been budgeted for in our 2021-2022 Budget.

Councilman Paul Rizzo- updated Council on the status of providing Council several options of a consultant to assist in several construction projects that the town hopes to begin in the coming months at Elgin Town Hall and Potter Community Park.

Councilman Brad Hanley-no report.

Mayor Emmons- reminded Council of the upcoming Special Business Meeting scheduled for Tuesday, June 21, 2022, at 6:00 for the Public Hearing and 2nd Reading for the 2022-2023 Budget. She also informed Council of a Stop Work Order for 1274 and 1282 Sessions Road in relations to Stormwater Management.

Town Attorney John Wells-no report.

EXECUTIVE SESSION

Personnel Matter- voted to go into an Executive Session to discuss a Personnel Matter. A motion was made by Councilman Brad Hanley, 2nd by Councilwoman Dana Sloan, with a unanimous vote from Council. Shortly thereafter, Council returned, and a motion was made by Councilman Brad Hanley to come out of Executive Session, 2nd by Councilman Paul Rizzo, with a unanimous vote from Council. Mayor Emmons informed those present that Council discussed a personnel matter, but no vote was required at this time.

ADJOURNMENT

Meeting adjourned at 6:39 pm. Motion to adjourn made by Councilman Brad Hanley, 2nd by Councilman Paul Rizzo, with a unanimous vote from Council.

Minutes submitted by Mayor Melissa Emmons.