



## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, JANUARY 4, 2022, AT 6:00PM**

Kershaw County



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*December 7, 2021, Meeting Minutes*

### **PUBLIC FORUM**

### **ADOPTION OF AGENDA**

### **NEW BUSINESS LICENSE APPLICATIONS**

### **CHARITY PERMIT REQUESTS**

### **COMPLAINTS**

### **PUBLIC HEARING**

### **OLD BUSINESS**

Chairman Julian Burns-Vision2030-Revision

Library- Tree Removal

Bookkeeping Services-Payroll

### **NEW BUSINESS**

Auditor Service Proposals

Chief Anders-Updates

### **COUNCIL BRIEFING**

Councilman Ed Smith

Councilwoman Dana Sloan

Councilman Brad Hanley

Councilman Paul Rizzo

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**

(Action may possibly be taken on issues discussed in Executive Session after Council reconvenes.)



## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, FEBRUARY 1, 2022, AT 6:00PM**

Kershaw County



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*January 4, 2022, Meeting Minutes*

### **PUBLIC FORUM**

### **ADOPTION OF AGENDA**

### **NEW BUSINESS LICENSE APPLICATIONS**

Elgin Pet Stop

Elgin Grooming and Boarding

J Brackett LLC

Elite Maintenance Service SC

Crowns for Queens, LLC

Lake Murray Construction

### **CHARITY PERMIT REQUESTS**

### **COMPLAINTS**

### **PUBLIC HEARING**

### **OLD BUSINESS**

Library- Landscaping

### **NEW BUSINESS**

Nomination of Mayor Pro Tem

Maintenance Protocol/Procedures

Community Garden Lease

Chief Anders-Updates

### **COUNCIL BRIEFING**

Councilman Ed Smith

Councilwoman Dana Sloan

Councilman Brad Hanley

Councilman Paul Rizzo

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**

Personnel Matter



# **ELGIN TOWN COUNCIL MEETING** **AGENDA**

**TUESDAY, February 1, 2022, AT**  
**6:00PM**



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*January 4, 2022, Meeting Minutes*

## **PUBLIC FORUM**

## **ADOPTION OF AGENDA**

## **NEW BUSINESS LICENSE APPLICATIONS**

Elgin Pet Stop

Elgin Grooming and Boarding

J Brackett LLC

Elite Maintenance Service SC

Crowns for Queens, LLC

Lake Murray Construction

## **CHARITY PERMIT REQUESTS**

## **COMPLAINTS**

## **PUBLIC HEARING**

## **OLD BUSINESS**

Library- Landscaping

## **NEW BUSINESS**

Maintenance Protocol/Procedures

Community Garden Lease

Chief Anders-Updates

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## **EXECUTIVE SESSION**

Personnel Matter



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Lake Murray Construction

### **CHARITY PERMIT REQUESTS**

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### **OLD BUSINESS**

Library- Landscaping

### **NEW BUSINESS**

Maintenance Protocol/Procedures

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Town Attorney John Wells

### **EXECUTIVE SESSION**

Personnel Matter





# **ELGIN TOWN COUNCIL MEETING** **AGENDA**

Kershaw County



**TUESDAY, March 1, 2022, AT**  
**6:00PM**

*Call to Order*

*Invocation*

*Pledge of Allegiance*

*February 1, 2022, Meeting Minutes*

## **PUBLIC FORUM**

## **ADOPTION OF AGENDA**

## **NEW BUSINESS LICENSE APPLICATIONS**

Pizza Hut

## **CHARITY PERMIT REQUESTS**

Girl Scouts Cookie Booths- around town (Feb 12 & 19)

## **COMPLAINTS**

## **PUBLIC HEARING**

## **OLD BUSINESS**

Potter Park

Safety Committee

## **NEW BUSINESS**

American Rescue Plan Resolution

Chief Anders-Updates

## **COUNCIL BRIEFING**

Councilwoman Dana Sloan

Councilman Brad Hanley

Councilman Paul Rizzo

Councilman Ed Smith

Mayor Melissa Emmons

Town Attorney John Wells

## **EXECUTIVE SESSION**



# **ELGIN TOWN COUNCIL MEETING** **AGENDA**

Kershaw County



**TUESDAY, March 1, 2022, AT**  
**6:00PM**

*Call to Order*

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*Pledge of Allegiance*

*February 1, 2022, Meeting Minutes*

## **PUBLIC FORUM**

## **ADOPTION OF AGENDA**

## **NEW BUSINESS LICENSE APPLICATIONS**

Pizza Hut

## **CHARITY PERMIT REQUESTS**

Girl Scouts Cookie Booths- around town (Feb 12 & 19)

## **COMPLAINTS**

## **PUBLIC HEARING**

## **OLD BUSINESS**

Potter Park

Safety Committee

## **NEW BUSINESS**

American Rescue Plan Resolution

Chief Anders-Updates

## **COUNCIL BRIEFING**

Councilwoman Dana Sloan

Councilman Brad Hanley

Councilman Paul Rizzo

Councilman Ed Smith

Mayor Melissa Emmons

Town Attorney John Wells

## **EXECUTIVE SESSION**



## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, April 5, 2022, AT 6:00PM**

Kershaw County



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*March 1, 2022, Meeting Minutes*

### **PUBLIC FORUM**

### **ADOPTION OF AGENDA**

### **NEW BUSINESS LICENSE APPLICATIONS**

### **CHARITY PERMIT REQUESTS**

### **COMPLAINTS**

### **PUBLIC HEARING**

### **OLD BUSINESS**

Business-Amended 2021-2022 Budget for ARPA Funds.

### **NEW BUSINESS**

Potter Park Update

Chief Anders-Updates

### **COUNCIL BRIEFING**

Councilman Brad Hanley

Councilman Paul Rizzo

Councilman Ed Smith

Councilwoman Dana Sloan

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**





## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, April 5, 2022, AT 6:00PM**

Kershaw County



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*February 1, 2022, Meeting Minutes*

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### **NEW BUSINESS LICENSE APPLICATIONS**

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### **COMPLAINTS**

### **PUBLIC HEARING**

### **OLD BUSINESS**

Business-Amended 2021-2022 Budget for ARPA Funds.

### **NEW BUSINESS**

Chief Anders-Updates

### **COUNCIL BRIEFING**

Councilman Brad Hanley

Councilman Paul Rizzo

Councilman Ed Smith

Councilwoman Dana Sloan

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**





## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, April 5, 2022, AT 6:00PM**

Kershaw County



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### **CHARITY PERMIT REQUESTS**

### **COMPLAINTS**

### **PUBLIC HEARING**

### **OLD BUSINESS**

Business-Amended 2021-2022 Budget for ARPA Funds.

### **NEW BUSINESS**

Chief Anders-Updates

### **COUNCIL BRIEFING**

Councilman Brad Hanley

Councilman Paul Rizzo

Councilman Ed Smith

Councilwoman Dana Sloan

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**



## **ELGIN TOWN COUNCIL SPECIAL BUSINESS MEETING**

### **AGENDA**

**TUESDAY, APRIL 26, 2022, AT 6:00PM**

Councilman Paul Rizzo  
Councilman Ed Smith  
Councilwoman Dana Sloan  
Mayor Melissa Emmons  
Town Attorney John Wells

### **APPROVAL OF AGENDA**

### **EXECUTIVE SESSION-Personnel Matter**

Kershaw County





## ELGIN TOWN COUNCIL MEETING

### AGENDA

TUESDAY, MAY 3, 2022, AT 6:00PM



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*April 5, 2022, Meeting Minutes*

### PUBLIC FORUM

### ADOPTION OF AGENDA

### NEW BUSINESS LICENSE APPLICATIONS

### CHARITY PERMIT REQUESTS

### COMPLAINTS

### PUBLIC HEARING

### OLD BUSINESS

Blanketing Families-Elgin Community Garden Update  
Capital Projects Workshop-Schedule an upcoming meeting

### NEW BUSINESS

Julian Burns-COG Update  
Resolution-A Resolution Requesting a Unified, Single Council of Government Structure under Santee  
Lynches Council of Government (COG)  
Scott Wiles-Kershaw County Fire Service Update, Storm Safety Awareness  
1<sup>st</sup> Reading-Town of Elgin Budget 2022/2023  
Personnel/Application Interview Team  
Chief Anders-Updates

### COUNCIL BRIEFING

Councilman Paul Rizzo  
Councilman Ed Smith  
Councilwoman Dana Sloan  
Councilman Brad Hanley  
Mayor Melissa Emmons  
Town Attorney John Wells

### EXECUTIVE SESSION

ELGIN TOWN COUNCIL  
TOWN OF ELGIN, SC.  
Mayor Melissa Emmons  
Councilman Brad Hanley  
Councilwoman Dana Sloan  
Councilman Ed Smith  
Councilman Paul Rizzo



ELGIN TOWN COUNCIL MEETING  
MINUTES FOR APRIL 5, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, April 5, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Ed Smith, Councilman Brad Hanley, Councilwoman Dana Sloan, Councilman Paul Rizzo, Chief Alan Anders, Town Attorney, John Wells, and Town Clerk, Ansley Champe.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

ADOPTION OF AGENDA

A motion was made by Councilman Brad Hanley to adopt the agenda with a 2<sup>nd</sup> motion by Councilman Paul Rizzo, without further discussion and a unanimous vote.

ACCEPTANCE OF MARCH 1, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the minutes with a 2<sup>nd</sup> motion by Councilman Ed Smith, without further discussion and a unanimous vote.

PUBLIC FORUM

COMPLAINTS

PUBLIC HEARING

OLD BUSINESS

Council amended the 2021-2022 Budget to include the following information: General Ledger #6516-Revenue-ARPA Funds-\$394,541.34 and General Ledger #7401-Expense-ARPA Funds-\$394,541.34. Motion was made by Councilman Ed Smith, 2nd by Councilman Brad Hanley, with a unanimous vote from Council. There was some discussion from Councilman Brad Hanley about designating separate General Ledger #'s for various capital projects and/or maintaining a separate budget that would include this data.

NEW BUSINESS

Councilwoman Dana Sloan informed Council that she had been contacted by a representative for Blaney High School Class of 1965 Alumni and they would like to do something at Potter Community Park to honor Dr. Rabon Rogers. They mentioned a bench or something of that nature that would be permanent, and they would like to commemorate the event at possibly the upcoming Elgin Catfish Stomp Festival.



Chief Anders was not present at the meeting, therefore, there were no updates from the department.

#### COUNCIL BRIEFING

Councilman Ed Smith- no report.

Councilwoman Dana Sloan-no report.

Councilman Paul Rizzo- no report.

Councilman Brad Hanley- no report.

Mayor Emmons- requested that Council move the date of the July 5<sup>th</sup> meeting to July 12<sup>th</sup> to avoid any scheduling conflicts with vacations and Council agreed. Motion was made by Councilwoman Dana Sloan, 2<sup>nd</sup> by Councilman Brad Hanley, with a unanimous vote from Council. Mayor Emmons also reminded Council of the following upcoming events: (1) April 22<sup>nd</sup> @ 7:30-Kershaw County Chamber of Commerce Legislative Breakfast at the Woolard Technology Center in Camden and (2) May-TBD @ 7:30-Kershaw County State of the County Breakfast at the Kershaw County Recreation Office in Camden. Mayor Emmons also informed Council of a recent Stop Work Order for a project located in Jeffers Circle that was in violation of the Stormwater Ordinance. It has been resolved and follows DHEC's requirements. Town Attorney John Wells-Informed Council of a recent challenge of one of the town's criminal ordinances that are enforced by the Police Department. He requested that the criminal ordinances be placed on the town website with the zoning ordinances to make it easier for the public to access them. After some discussion, he was informed that Chief Anders had already made the same request and the task has been completed.

#### Executive Session

Meeting adjourned at 6:48 pm. Motion to adjourn made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.

Approved: \_\_\_\_\_ Minutes submitted by Ansley Champe



## **ELGIN TOWN COUNCIL SPECIAL BUSINESS MEETING**

### **AGENDA**

**TUESDAY, APRIL 26, 2022, AT 6:00PM**

Kershaw County



Councilman Paul Rizzo  
Councilman Ed Smith  
Councilwoman Dana Sloan  
Mayor Melissa Emmons  
Town Attorney John Wells

Meeting called to order at 6:00 pm and the following members were present: Councilman Ed Smith, Councilman Brad Hanley, Mayor Melissa Emmons, and Councilman Paul Rizzo. Councilwoman Dana Sloan was absent.

### **APPROVAL OF AGENDA**

Motion to approve the agenda made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.

### **EXECUTIVE SESSION-Personnel Matter**

Motion to enter Executive Session at 6:01 pm made by Councilman Ed Smith, 2<sup>nd</sup> by Councilman Brad Hanley, with a unanimous vote from Council.

Motion to exit Executive Session at 6:49 pm made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.

Mayor Emmons informed the public that no vote was taken during Executive Session and Council discussed a Personnel Matter.

Motion to adjourn the meeting at 6:50 pm made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.



## **ELGIN TOWN COUNCIL WORKSHOP**

### **AGENDA**

**TUESDAY, MAY 24, 2022, AT 6:00PM**

**Kershaw County**



Councilman Brad Handley  
Councilman Paul Rizzo  
Councilman Ed Smith  
Councilwoman Dana Sloan  
Mayor Melissa Emmons  
Town Attorney John Wells

### **APPROVAL OF AGENDA**

### **BUDGET 2022/2023**

### **RANKING OF ARPA PROJECTS**



## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, JUNE 7, 2022, AT 6:00PM**

Kershaw County



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*May 3, 2022, Meeting Minutes*

### **PUBLIC FORUM**

### **ADOPTION OF AGENDA**

### **NEW BUSINESS LICENSE APPLICATIONS**

### **CHARITY PERMIT REQUESTS**

### **COMPLAINTS**

### **PUBLIC HEARING**

### **OLD BUSINESS**

Potter Park Update

### **NEW BUSINESS**

Amy Schofield-Director, Kershaw County Library-Update on the Elgin Library

Resolution-Supporting the South Carolina American Revolution Sestercentennial Commission

and Recognizing and Approving of the Kershaw County 250 Committee

Davis Disposal-Garbage Pickup Services

Ratliff CPA-Engagement Letter for Bookkeeping Services

Town Clerk/Clerk of Court-Update

Chief Anders-Updates

### **COUNCIL BRIEFING**

Councilman Paul Rizzo

Councilman Ed Smith

Councilwoman Dana Sloan

Councilman Brad Hanley

Mayor Melissa Emmons

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### **EXECUTIVE SESSION**

Personnel Matter





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### **ADOPTION OF AGENDA**

### **NEW BUSINESS LICENSE APPLICATIONS**

1-2-3 Jump

Sand L Windows and Doors

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### **COMPLAINTS**

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### **OLD BUSINESS**

Potter Park Update

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Amy Schofield-Director, Kershaw County Library-Update on the Elgin Library

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Special Presentation-Dr. Shane Robbins-Superintendent, Kershaw County School District

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Councilman Ed Smith

Councilwoman Dana Sloan

Councilman Brad Hanley

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**

Personnel Matter



**ELGIN TOWN COUNCIL SPECIAL BUSINESS MEETING**

**AGENDA**

**TUESDAY, June 21, 2022, AT 6:00PM**

**Kershaw County**



**ADOPTION OF AGENDA**

**PUBLIC HEARING**

**OLD BUSINESS**

2<sup>ND</sup> Reading-Ordinance for 2022-2023 Budget

**EXECUTIVE SESSION**

If necessary



**ELGIN TOWN COUNCIL SPECIAL BUSINESS MEETING**

**AGENDA**

**TUESDAY, June 21, 2022, AT 6:00PM**

**Kershaw County**



**ADOPTION OF AGENDA**

**PUBLIC HEARING**

**OLD BUSINESS**

2<sup>ND</sup> Reading-Ordinance for 2022-2023 Budget



## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, JULY 12, 2022, AT 6:00PM**

Kershaw County



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*June 7, 2022, Meeting Minutes*

*June 21, 2022 Special Business Meeting Minutes*

### **PUBLIC FORUM**

### **ADOPTION OF AGENDA**

### **NEW BUSINESS LICENSE APPLICATIONS**

### **CHARITY PERMIT REQUESTS**

### **COMPLAINTS**

### **PUBLIC HEARING**

### **OLD BUSINESS**

Potter Park Update

Consultant Update

### **NEW BUSINESS**

Chief Anders-Updates

### **COUNCIL BRIEFING**

Councilman Ed Smith

Councilwoman Dana Sloan

Councilman Brad Hanley

Councilman Paul Rizzo

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**

Personnel Matter-Chief Anders (Action may possibly be taken on issues discussed in Executive Session after Council reconvenes.)



## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, AUGUST 2, 2022, AT 6:00PM**

**Kershaw County**



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*July 12, 2022, Meeting Minutes*

*Oath of Office for new Municipal Judge-Justin Kata*

### **PUBLIC FORUM**

### **ADOPTION OF AGENDA**

#### **NEW BUSINESS LICENSE APPLICATIONS-JULY 2022**

CEF ELECTRICAL, LLC  
CAROLINA REFRIGERATION SERVICES HVAC, LLC  
SOUTH BY SUNSET SALON & SHOPPE, LLC  
123 JUMP COLUMBIA, INC  
S&L WINDOWS & DOORS  
FURNITURE SERVICES INC  
PALMETTO PROPANE FUEL AND ICE INC  
PALMETTO CORP OF CONWAY INC  
HAROLD ANDERSON BUILDERS  
A GOOD SIGN SHOP LLC  
ARUZA PEST CONTROL  
NEWWAVE POOLS & CONTRACTING  
2<sup>ND</sup> WIND HEATING AND AIR CONDITIONING, LLC

#### **CHARITY PERMIT REQUESTS-JULY 2022**

#### **COMPLAINTS-JULY 2022**

### **PUBLIC HEARING**

#### **OLD BUSINESS**

Potter Park Update

#### **NEW BUSINESS**

Chief Anders-Updates

### **COUNCIL BRIEFING**

Councilman Ed Smith  
Councilwoman Dana Sloan  
Councilman Brad Hanley  
Councilman Paul Rizzo  
Mayor Melissa Emmons  
Town Attorney John Wells

### **EXECUTIVE SESSION**

Personnel Matter-Chief Anders  
Personnel Matter-Mayor Emmons

(Action may possibly be taken on issues discussed in Executive Session after Council reconvenes.)



ELGIN TOWN COUNCIL  
TOWN OF ELGIN, SC.  
Mayor Melissa Emmons  
Councilman Brad Hanley  
Councilwoman Dana Sloan  
Councilman Ed Smith  
Councilman Paul Rizzo



ELGIN TOWN COUNCIL MEETING  
MINUTES FOR JULY 12, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, July 12, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Ed Smith, Councilman Brad Hanley, Town Attorney, John Wells, and Interim Town Clerk, Becky Summey. Councilman Paul Rizzo attended via ZOOM. Councilwoman Dana Sloan was absent.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

APPROVAL OF JUNE 7, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Ed Smith, with a unanimous vote from Council.

APPROVAL OF JUNE 21, 2022, SPECIAL BUSINESS MEETING MINUTES

A motion was made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Ed Smith. The motion carried with a vote of 2-0, with Councilman Brad Hanley and Councilman Paul Rizzo abstaining due to their absence from the meeting.

PUBLIC FORUM

ADOPTION OF AGENDA

A motion was made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.

NEW BUSINESS LICENSE APPLICATIONS FOR JUNE 2022

CHARITY PERMITS REQUESTS FOR JUNE 2022

COMPLAINTS FOR JUNE 2022

PUBLIC HEARING

OLD BUSINESS

Potter Park Update- Mayor Melissa Emmons informed Council of a \$200,000.00 contribution from Kershaw County Council for the new Elgin Community Center that will be constructed at Potter Community Park. Councilman Ed Smith asked for a status update on the shading for the playground and new mulch for the area and was informed that an edited Purchase Order was submitted to Bliss Products in June and that the projects have now been scheduled.

Consultant Update- Councilman Paul Rizzo provided a brief update regarding the search for a consulting firm for several upcoming construction projects and after some discussion, it was decided to schedule a Workshop in mid-August to go over the data and the scope of projects to determine how to proceed.

NEW BUSINESS

Chief Anders Update- Due to the absence of Chief Anders, there were no updates provided in New Business.

#### COUNCIL BRIEFING

Councilman Ed Smith-thanked SCDOT for coming out to inspect our bridge recently following several strong earthquakes.

Councilman Paul Rizzo-no report.

Mayor Emmons- welcomed Becky Summey as our Interim Town Clerk and expressed appreciation for everything that she is doing. She also reminded everyone of the upcoming Virtual Town Hall Meeting scheduled for July 27, 2022, to discuss questions/concerns regarding the recent earthquake activity in the Elgin Community. She informed Council that she had provided copies of the Town of Elgin Operating Policies from the Personnel Manual as well as a copy of the 2022-2023 Approved Budget.

Town Attorney John Wells-no report.

#### EXECUTIVE SESSION

Personnel Matter- Due to the absence of Chief Anders, the Executive Session to discuss a Personnel Matter was rescheduled for the August 2, 2022, meeting.

#### ADJOURNMENT

Meeting adjourned at 6:33 pm. Motion to adjourn made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Ed Smith, with a unanimous vote from Council.

Minutes submitted by Becky Summey/Mayor Melissa Emmons.

I do solemnly swear that I am duly qualified, according to the Constitution of this State, to exercise the duties of the office to which I have been appointed and that I will, to the best of my ability, discharge the duties thereof, and preserve, protect, and defend the Constitution of this State and of the United States. So help me God.

As a Municipal Judge for the Town of Elgin, South Carolina, I will equally and impartially, to the best of my skill and ability, exercise the trust reposed in me and will use my best endeavors to preserve the peace and carry into effect, according to law, the purpose of my appointment. So help me God.

\_\_\_\_\_  
Justin Kata

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
South Carolina Notary

My Commission expires: \_\_\_\_\_

Oath given by: \_\_\_\_\_, Mayor



## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, SEPTEMBER 6, 2022, AT 6:00PM**

Kershaw County



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*August 2, 2022, Meeting Minutes*

### **PUBLIC FORUM**

### **ADOPTION OF AGENDA**

#### **NEW BUSINESS LICENSE APPLICATIONS-AUGUST 2022**

ELEMENTAL AUTO DETAILING

MAURICE CONSTRUCTION – HANDYMAN

SWABY INC

SUPERIOR HR CONSULTING

SUNRISE HOME PROJECTS

#### **CHARITY PERMIT REQUESTS-AUGUST 2022**

KRYSTLE HALEY – YARD SALE

#### **COMPLAINTS-AUGUST 2022**

### **PUBLIC HEARING**

#### **OLD BUSINESS**

Potter Park Update

#### **NEW BUSINESS**

Planning and Zoning Commission-Tracy Hellman-Recommendation for Appointment

Resolution-MASC Hometown Economic Development Grant

Engagement Letter for QuickBooks Financial Module

Keri Boyce-Library Update

Chief Anders-Updates

#### **COUNCIL BRIEFING**

Councilman Ed Smith

Councilwoman Dana Sloan

Councilman Brad Hanley

Councilman Paul Rizzo

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**

(Action may possibly be taken on issues discussed in Executive Session after Council reconvenes.)



## ELGIN TOWN COUNCIL WORKSHOP

### AGENDA

TUESDAY, SEPTEMBER 20, 2022, AT 6:00PM

Kershaw County



**Meeting with Consultant to discuss building projects:**





## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, OCTOBER 4, 2022, AT 6:00PM**

Kershaw County



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*September 6, 2022, Meeting Minutes*

### **PUBLIC FORUM**

### **ADOPTION OF AGENDA**

### **NEW BUSINESS LICENSE APPLICATIONS-SEPTEMBER 2022**

Rose Enterprises

Simply, Piano Lessons

Elite Towing

W.O. Canty Services

### **CHARITY PERMIT REQUESTS-SEPTEMBER 2022**

### **COMPLAINTS-SEPTEMBER 2022**

### **PUBLIC HEARING**

### **OLD BUSINESS**

Potter Park Update

### **NEW BUSINESS**

Chief Anders-Updates

Hazard Mitigation Plan Adoption Resolution

Shirley Miles – Elgin Museum

2022-2023 Budget Amendment (EPD) – 1<sup>st</sup> Reading

Flood Damage Prevention Ordinance – 1<sup>st</sup> Reading

Elgin Comprehensive Plan – Letter of Engagement

### **COUNCIL BRIEFING**

Councilman Ed Smith

Councilwoman Dana Sloan

Councilman Brad Hanley

Councilman Paul Rizzo

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**

(Action may possibly be taken on issues discussed in Executive Session after Council reconvenes.)



## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, OCTOBER 4, 2022, AT 6:00PM**

Kershaw County



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*September 6, 2022, Meeting Minutes*

### **PUBLIC FORUM**

### **ADOPTION OF AGENDA**

### **NEW BUSINESS LICENSE APPLICATIONS-SEPTEMBER 2022**

Rose Enterprises

Simply, Piano Lessons

Elite Towing

W.O. Canty Services

### **CHARITY PERMIT REQUESTS-SEPTEMBER 2022**

### **COMPLAINTS-SEPTEMBER 2022**

### **PUBLIC HEARING**

### **OLD BUSINESS**

Potter Park Update

### **NEW BUSINESS**

Hazard Mitigation Plan Adoption Resolution

Shirley Miles – Elgin Museum

2022-2023 Budget Amendment (EPD) – 1<sup>st</sup> Reading

Flood Damage Prevention Ordinance – 1<sup>st</sup> Reading

Elgin Comprehensive Plan – Letter of Engagement

### **COUNCIL BRIEFING**

Councilman Ed Smith

Councilwoman Dana Sloan

Councilman Brad Hanley

Councilman Paul Rizzo

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**

(Action may possibly be taken on issues discussed in Executive Session after Council reconvenes.)



## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, NOVEMBER 1, 2022, AT 6:00PM**

Kershaw County



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*October 4, 2022, Meeting Minutes*

### **PUBLIC FORUM**

### **ADOPTION OF AGENDA**

#### **NEW BUSINESS LICENSE APPLICATIONS-OCTOBER 2022**

Lumio HX, INC.

#### **CHARITY PERMIT REQUESTS-OCTOBER 2022**

1006 Branham St – Yard sale 10/8/22

2473 Main St – Yard Sale 11/5/2022

#### **COMPLAINTS-OCTOBER 2022**

### **PUBLIC HEARING**

#### **OLD BUSINESS**

Potter Park Update

2022-2023 Budget Amendment (EPD)-2<sup>nd</sup> Reading

Flood Damage Prevention Ordinance-2<sup>nd</sup> Reading

#### **NEW BUSINESS**

Duke Emergency Response Grant Presentation

### **COUNCIL BRIEFING**

Councilman Ed Smith

Councilwoman Dana Sloan

Councilman Brad Hanley

Councilman Paul Rizzo

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**

Personnel Matter – Town of Elgin

Legal Advisement - Town of Elgin/Elgin Police Dept.

(Action may possibly be taken on issues discussed in Executive Session after Council reconvenes.)



## **ELGIN TOWN COUNCIL MEETING**

### **AGENDA**

**TUESDAY, DECEMBER 6, 2022, AT 6:00PM**

Kershaw County



*Call to Order*

*Invocation*

*Pledge of Allegiance*

*NOVEMBER 1, 2022, Meeting Minutes*

### **PUBLIC FORUM**

### **ADOPTION OF AGENDA**

### **NEW BUSINESS LICENSE APPLICATIONS-NOVEMBER 2022**

LeafFilter North, LLC

Sure! We Clean!, LLC

JZ Vapor LLC

### **CHARITY PERMIT REQUESTS-NOVEMBER 2022**

### **COMPLAINTS-NOVEMBER 2022**

### **PUBLIC HEARING**

### **OLD BUSINESS**

Potter Park Update

### **NEW BUSINESS**

Chief Anders-Updates

Ratliff – Letter of Engagement

### **COUNCIL BRIEFING**

Councilman Ed Smith

Councilwoman Dana Sloan

Councilman Brad Hanley

Councilman Paul Rizzo

Mayor Melissa Emmons

Town Attorney John Wells

### **EXECUTIVE SESSION**