

ELGIN TOWN COUNCIL  
TOWN OF ELGIN, SC.  
Mayor Melissa Emmons  
Councilman Brad Hanley  
Councilwoman Dana Sloan  
Councilman Ed Smith  
Councilman Paul Rizzo



ELGIN TOWN COUNCIL MEETING  
MINUTES FOR JANUARY 4, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, January 4, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Ed Smith, Councilman Brad Hanley, Councilwoman Dana Sloan, Chief Alan Anders, Town Attorney, John Wells, Town Clerk, Ansley Champe. Councilman Paul Rizzo participated via ZOOM.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

ADOPTION OF AGENDA

A motion was made by Councilman Brad Hanley to adopt the agenda with a 2<sup>nd</sup> motion by Councilwoman Dana Sloan, without further discussion and a unanimous vote.

ACCEPTANCE OF December 7, 2021, MEETING MINUTES

A motion was made by Councilman Ed Smith to accept the minutes with a 2<sup>nd</sup> motion by Councilman Brad Hanley, without further discussion and a unanimous vote.

PUBLIC FORUM

COMPLAINTS

PUBLIC HEARING

OLD BUSINESS

Kershaw County Chairman, Julian Burns, presented Council with the most recent version of the Revised Vision2030 and highlighted some of the projects that occurred in the Elgin area, such as 150 new jobs at the Midlands Rehabilitation Facility off of Whiting Way, the new Elgin Community Park, Full-time Firefighters and the new EMS Station located directly behind Blaney Fire Department. He also provided an update regarding the recent string of earthquakes that our area has been experiencing and stated that USC has temporary equipment in the area monitoring and gathering data during the events and the future installation of a permanent structure that the state will have installed at a secure location within the next 3 months. He also informed everyone that according to the 2020 Census, 68% of the population of Kershaw County resides in the West Wateree area, which includes the Town of Elgin.

Council discussed a project for the Elgin Library that will consist of removing several trees that are either dead or causing damage to the roof. They will also be removing all of the shrubs surrounding the facility and have the area landscaped with something that will be more appealing and not cause future damage to the roof due to height or not being maintained properly. After some discussion, a motion was made by Councilman Brad Hanley with a 2<sup>nd</sup> motion by Councilman Paul Rizzo and a unanimous vote from Council that authorized the Mayor to move forward and have the trees removed, but to wait until the end of January if possible. A detailed bid for the landscaping had not been submitted by the time of the meeting and it will be emailed to Council as soon as it arrives.

A motion was made by Councilman Brad Hanley with a 2<sup>nd</sup> motion by Councilwoman Dana Sloan, without further discussion with Councilman Ed Smith in favor and Councilman Paul Rizzo and Mayor Melissa Emmons opposed, to award the Bookkeeping Services for Payroll to Ratliff CPA Firm located at 652 Bultman Dr., Sumter, SC.

#### NEW BUSINESS

Mayor Emmons presented Council with (2) proposals for Auditor Service and after some discussion, a motion was made by Councilman Brad Hanley to award the project to Cantey, Tiller, Pierce & Green, LLP., for auditor service, with a 2<sup>nd</sup> motion by Councilman Ed Smith, without further discussion and a unanimous vote.

Chief Anders- reported that his department had no issues in town on New Year's Eve. He informed Council of the addition of the following new staff members to the Elgin Police Department: (1) Officer-Dexter Handy and (2) Administrative Assistant-Patti Potter Coleman. We welcome both to the department and feel very blessed to have them serving Elgin.

#### COUNCIL BRIEFING

Councilman Ed Smith- had no report.

Councilwoman Dana Sloan- asked about the progress of replacing the light for the military salute that had been destroyed in a vehicle accident on April 18, 2021. The Clerk informed Council that the estimates to repair everything had been submitted to the insurance company and we were awaiting a response. At this time, Council approved to have the light repaired now instead of waiting until the claim was resolved.

Councilman Paul Rizzo- had no report.

Councilman Brad Hanley- mentioned concerns about several lampposts at the park not working. The Clerk informed Council that multiple work orders had been submitted to Fairfield Electric and that they had been out as recently as December 3, 2021 and had everything working properly. She will submit an additional work order for the current issues. Councilman Hanley also stated that now may be the time for the town to consider adding a part-time Maintenance Position and/or reactivating the Safety Committee that would meet on a regular basis to discuss any items that needed to be addressed/repared in town. He also recommended that Council consider creating a Maintenance Form that could be made available on the town website so that citizens could make Council aware of any items that may need attention. This topic of discussion will be added to the February Council Meeting Agenda.

Mayor Emmons- reminded Council of the upcoming workshop with a representative from the Municipal Association of South Carolina to discuss the development of a spending plan for the funds received through the American Rescue Plan that is scheduled for Thursday, January 27, 2022 at Town Hall.

Attorney John Wells-had no report

#### Executive Session

Approved: \_\_\_\_\_ Minutes submitted by Ansley Champe

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ELGIN TOWN COUNCIL MEETING  
MINUTES FOR FEBRUARY 1, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, February 1, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Ed Smith, Councilman Brad Hanley, Councilwoman Dana Sloan, Councilman Paul Rizzo, Chief Alan Anders, Town Attorney, John Wells, Town Clerk, Ansley Champe.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

ADOPTION OF AGENDA

A motion was made by Councilman Paul Rizzo to adopt the agenda with a 2<sup>nd</sup> motion by Councilman Brad Hanley, without further discussion and a unanimous vote.

ACCEPTANCE OF JANUARY 4, 2021, MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the minutes with a 2<sup>nd</sup> motion by Councilwoman Dana Sloan, without further discussion and a unanimous vote.

PUBLIC FORUM

COMPLAINTS

PUBLIC HEARING

OLD BUSINESS

A motion was made by Councilman Brad Hanley with a 2<sup>nd</sup> motion by Councilman Paul Rizzo and a unanimous vote from Council that authorized the Mayor to move forward to complete the work at the Elgin Library. The trees/shrubs have been removed and the final phase is the landscaping.

NEW BUSINESS

A motion was made by Councilman Brad Hanley to nominate Councilwoman Dana Sloan as Mayor Pro Tem with a 2<sup>nd</sup> motion by Councilman Ed Smith, without further discussion and a unanimous vote.

A motion was made by Councilwoman Dana Sloan to approve a 3-year extension on the lease with Blanketing Families for the Community Garden with a 2<sup>nd</sup> motion by Councilman Brad Hanley, without further discussion and a unanimous vote. The original lease expired on March 31, 2022 and has now been extended until March 31, 2025.

Chief Anders- reported that the Elgin Toys Round and Caring Hands Foundation has purchased a new trailer to store and haul items for the organization and they will no longer have to use the Elgin Police Department's trailer.

#### COUNCIL BRIEFING

Councilman Ed Smith- requested quarterly reports showing rev/expenses starting in April.

Councilwoman Dana Sloan- had no report.

Councilman Paul Rizzo- had no report.

Councilman Brad Hanley- had no report.

Mayor Emmons- informed Council that DOT has moved the bridge project to December 2023. She also reminded Council about the ARP Funds Workshop that is scheduled for Thursday, February 24, 2022, at 6pm.

Attorney John Wells- advised council to review page 7, of the final Rule.

#### Executive Session

A motion was made by Councilman Brad Hanley to go into executive session for a personnel matter, with a 2<sup>nd</sup> motion by Councilman Ed Smith, without further discussion and a unanimous vote.

A motion was made by Councilman Brad Hanley to come out of executive session for a personnel matter in which no action was taken, with a 2<sup>nd</sup> motion by Councilman Paul Rizzo, without further discussion and a unanimous vote.

Approved: \_\_\_\_\_ Minutes submitted by Ansley Champe

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INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

ADOPTION OF AGENDA

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COMPLAINTS

PUBLIC HEARING

OLD BUSINESS

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NEW BUSINESS

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Chief Anders- reported that the Elgin Toys Round and Caring Hands Foundation has purchased a new trailer to store and haul items for the organization and they will no longer have to use the Elgin Police Department's trailer.

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Councilman Ed Smith- requested quarterly reports showing rev/expenses starting in April.

Councilwoman Dana Sloan- had no report.

Councilman Paul Rizzo- had no report.

Councilman Brad Hanley- had no report.

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Approved: \_\_\_\_\_ Minutes submitted by Ansley Champe

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ELGIN TOWN COUNCIL MEETING  
MINUTES FOR MARCH 1, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, March 1, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Ed Smith, Councilman Brad Hanley, Councilwoman Dana Sloan, Chief Alan Anders, Town Attorney, John Wells, Town Clerk, Ansley Champe. Councilman Paul Rizzo was absent from the meeting.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

ADOPTION OF AGENDA

A motion was made by Councilman Brad Hanley to adopt the agenda with a 2<sup>nd</sup> motion by Councilwoman Dana Sloan, without further discussion and a unanimous vote.

ACCEPTANCE OF FEBRUARY 1, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the minutes with a 2<sup>nd</sup> motion by Councilman Ed Smith, without further discussion and a unanimous vote.

PUBLIC FORUM

COMPLAINTS

PUBLIC HEARING

OLD BUSINESS

Potter Park-

(1)-Motion to approve installation of shading for the playground equipment made by Councilman Hanley, 2<sup>nd</sup> by Councilwoman Sloan with a unanimous vote. The total for quote #58942-Bliss Products-\$23,642.80-installation of a 4 Post Hip Shade (26' x 40' with 11' eave height) that will cover the playground equipment.

(2)-Motion to approve replacing the mulch around the playground equipment made by Councilman Hanley, 2<sup>nd</sup> by Councilman Smith with a unanimous vote. The total for quote # 60463 -Bliss Products-\$1,381.16-engineered wood fiber mulch to replenish existing play space.

\*\*\*Both items were previously budgeted for in the 2021-2022 Budget for Potter Community Park.

Safety Committee-Motion to reinstate the Safety Committee that includes Councilman Hanley, Councilman Smith and Chief Anders made by Councilman Hanley, 2<sup>nd</sup> by Councilman Smith with a unanimous vote. The Committee will meet quarterly 30 minutes prior to the regular council meetings with the first meeting scheduled for April 5, 2022.

NEW BUSINESS

American Rescue Plan Resolution-Motion to adopt the American Rescue Plan Resolution made by Councilman Hanley, 2<sup>nd</sup> by Councilwoman Sloan with a unanimous vote. This Resolution states that the Town of Elgin will apply the standard allowance of \$10 million to determine the reduction in its general revenue during the test period in regard to the Final Rule for Coronavirus State and Local Fiscal Recovery Funds provided, also known as the ARPA Funds. Council will vote to amend the budget at the April Meeting to include the initial disbursement that has been received (\$394,541.34). A second installment is expected sometime around October 2022.

Chief Anders-Updates

Chief Alan Anders informed Council that it had been a unanimous decision among his officers that K-9 Officer Nala be named Elgin Police Department's Officer of the Year for 2021. Her handler, Officer Randy Bass was on hand to accept the award in her memory. The department lost K-9 Officer Nala to cancer in December 2021.

COUNCIL BRIEFING

Councilman Ed Smith- no report

Councilwoman Dana Sloan- informed Clerk that she would like to receive a copy of all the credit card receipts each month, not just the towns. This will include any department that makes a charge/pays an invoice using a town issued credit card. She was also concerned about the late fee incurred on the most recent one and asked that the billing statement be paid in a timely manner in the future. She also informed Council of the upcoming Spring Litter Pick-Up that is scheduled for March 19<sup>th</sup>-meeting at Town Hall at 9:00 am with members of the Kershaw County Clean Community Commission for supplies.

Councilman Paul Rizzo- absent.

Councilman Brad Hanley- praying for residents in the Ukraine.

Mayor Emmons- informed Council of a request from the Kershaw County School District seeking donations for the upcoming Teacher/Principal of the Year Gala. A motion was made by Councilman Hanley, 2<sup>nd</sup> by Councilwoman Sloan with a unanimous vote to donate \$250.00 to the event to show support for our educators in Kershaw County. She also asked if anyone on Council was interested in representing Elgin on the Kershaw County Growth Ad-Hoc Committee and after some discussion, Councilman Hanley stated that he may be interested, but will give a definite answer on Wednesday.

Town Attorney John Wells-no report.

Executive Session

No need for an executive session

Meeting adjourned at 6:34 pm.

Approved: \_\_\_\_\_ Minutes submitted by Ansley Champe



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INVOCATION

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PLEDGE OF ALLEGIANCE

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ADOPTION OF AGENDA

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Councilman Ed Smith- no report

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Councilman Paul Rizzo- absent.

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Town Attorney John Wells-no report.

Executive Session

No need for an executive session

Meeting adjourned at 6:34 pm.

Approved: \_\_\_\_\_ Minutes submitted by Ansley Champe



## ELGIN TOWN COUNCIL SPECIAL BUSINESS MEETING

### AGENDA

TUESDAY, APRIL 26, 2022, AT 6:00PM

Kershaw County



Councilman Paul Rizzo  
Councilman Ed Smith  
Councilwoman Dana Sloan  
Mayor Melissa Emmons  
Town Attorney John Wells

Meeting called to order at 6:00 pm and the following members were present: Councilman Ed Smith, Councilman Brad Hanley, Mayor Melissa Emmons, and Councilman Paul Rizzo. Councilwoman Dana Sloan was absent.

#### **APPROVAL OF AGENDA**

Motion to approve the agenda made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.

#### **EXECUTIVE SESSION-Personnel Matter**

Motion to enter Executive Session at 6:01 pm made by Councilman Ed Smith, 2<sup>nd</sup> by Councilman Brad Hanley, with a unanimous vote from Council.

Motion to exit Executive Session at 6:49 pm made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.

Mayor Emmons informed the public that no vote was taken during Executive Session and Council discussed a Personnel Matter.

Motion to adjourn the meeting at 6:50 pm made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.

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ELGIN TOWN COUNCIL MEETING  
MINUTES FOR APRIL 5, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, April 5, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Ed Smith, Councilman Brad Hanley, Councilwoman Dana Sloan, Councilman Paul Rizzo, Chief Alan Anders, Town Attorney, John Wells, and Town Clerk, Ansley Champe.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

ADOPTION OF AGENDA

A motion was made by Councilman Brad Hanley to adopt the agenda with a 2<sup>nd</sup> motion by Councilman Paul Rizzo, without further discussion and a unanimous vote.

ACCEPTANCE OF MARCH 1, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the minutes with a 2<sup>nd</sup> motion by Councilman Ed Smith, without further discussion and a unanimous vote.

PUBLIC FORUM

COMPLAINTS

PUBLIC HEARING

OLD BUSINESS

Council amended the 2021-2022 Budget to include the following information: General Ledger #6516-Revenue-ARPA Funds-\$394,541.34 and General Ledger #7401-Expense-ARPA Funds-\$394,541.34. Motion was made by Councilman Ed Smith, 2nd by Councilman Brad Hanley, with a unanimous vote from Council. There was some discussion from Councilman Brad Hanley about designating separate General Ledger #'s for various capital projects and/or maintaining a separate budget that would include this data.

NEW BUSINESS

Councilwoman Dana Sloan informed Council that she had been contacted by a representative for Blaney High School Class of 1965 Alumni and they would like to do something at Potter Community Park to honor Dr. Rabon Rogers. They mentioned a bench or something of that nature that would be permanent, and they would like to commemorate the event at possibly the upcoming Elgin Catfish Stomp Festival.



Chief Anders was not present at the meeting, therefore, there were no updates from the department.

COUNCIL BRIEFING

Councilman Ed Smith- no report.

Councilwoman Dana Sloan-no report.

Councilman Paul Rizzo- no report.

Councilman Brad Hanley- no report.

Mayor Emmons- requested that Council move the date of the July 5<sup>th</sup> meeting to July 12<sup>th</sup> to avoid any scheduling conflicts with vacations and Council agreed. Motion was made by Councilwoman Dana Sloan, 2<sup>nd</sup> by Councilman Brad Hanley, with a unanimous vote from Council. Mayor Emmons also reminded Council of the following upcoming events: (1) April 22<sup>nd</sup> @ 7:30-Kershaw County Chamber of Commerce Legislative Breakfast at the Woolard Technology Center in Camden and (2) May-TBD @ 7:30-Kershaw County State of the County Breakfast at the Kershaw County Recreation Office in Camden. Mayor Emmons also informed Council of a recent Stop Work Order for a project located in Jeffers Circle that was in violation of the Stormwater Ordinance. It has been resolved and follows DHEC's requirements. Town Attorney John Wells-Informed Council of a recent challenge of one of the town's criminal ordinances that are enforced by the Police Department. He requested that the criminal ordinances be placed on the town website with the zoning ordinances to make it easier for the public to access them. After some discussion, he was informed that Chief Anders had already made the same request and the task has been completed.

Executive Session

Meeting adjourned at 6:48 pm. Motion to adjourn made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.

Approved: \_\_\_\_\_ Minutes submitted by Ansley Champe

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Councilwoman Dana Sloan  
Councilman Ed Smith  
Councilman Paul Rizzo



ELGIN TOWN COUNCIL MEETING  
MINUTES FOR MAY 3, 2022

#### CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, May 3, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

#### ROLL CALL

Present were Mayor Melissa Emmons, Councilman Ed Smith, Councilman Brad Hanley, Councilwoman Dana Sloan, Councilman Paul Rizzo, Chief Alan Anders, Town Attorney, John Wells, Town Clerk, Ansley Champe.

#### INVOCATION

Mayor Melissa Emmons gave the invocation.

#### PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

#### ADOPTION OF AGENDA

A motion was made by Councilman Paul Rizzo to adopt the agenda with a 2<sup>nd</sup> motion by Councilman Brad Hanley, without further discussion and a unanimous vote.

#### ACCEPTANCE OF APRIL 5, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the minutes with a 2<sup>nd</sup> motion by Councilman Ed Smith, without further discussion and a unanimous vote, except for Councilwoman Dana Sloan.

#### ACCEPTANCE OF APRIL 26, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the minutes with a 2<sup>nd</sup> motion by Councilman Ed Smith, without further discussion and a unanimous vote, except for Councilwoman Dana Sloan.

#### PUBLIC FORUM

#### COMPLAINTS

#### PUBLIC HEARING

#### OLD BUSINESS

Councilman Brad Hanley informed Council of a concern from a resident regarding the height of the steps on the playground equipment leading to the slide. Council was informed that the equipment was age rated and with the new mulch being added, this would improve the height. Councilwoman Dana Sloan stated that she is waiting on a quote for the addition of swings at the playground and would share them when they become available.

Blanketing Families Inc. gave an update regarding the new sign that had been installed at the community garden and discussed the success of the recent ribbon cutting event. They shared that all (22) beds have now been adopted. They also discussed the need for shading at the location and Council approved a sails/parachute like shading to be installed.

Members of the Radiate Church Community Outreach Group presented a proposal to install his/her hygiene boxes and a message box that would be attached to our current Blessing Box. After some discussion, Councilman Brad Hanley motioned to approve with a 2<sup>nd</sup> from Councilwoman Dana Sloan and a unanimous vote from Council.

Council approved the date of Tuesday, May 24, 2022, for a Budget/Capital Projects Workshop.

NEW BUSINESS

Julian Burns, Kershaw County Chairman, provided Council with an update regarding the concerns and need to attempt to move portions of Kershaw County from the Central Midlands Council of Governments to the Santee Lynches Council of Governments. He expressed concerns in the lack of funding made available for road projects in the area and stated that this is one of the fastest growing areas in the Midlands. After the presentation, Councilman Brad Hanley motioned to adopt a Resolution Requesting a Unified Single Council of Government Structure under the Santee Lynches Council of Government with a 2<sup>nd</sup> from Councilman Paul Rizzo and a unanimous vote from Council.

Scott Wiles, Kershaw County Emergency Management Director/Fire Marshall, provided a presentation on Storm Safety Awareness, which included some discussion regarding the upcoming Hurricane Season which starts June 1, 2022. This was followed by a presentation from Will Glover, Kershaw County Fire Chief. Chief Glover informed Council that the county now employs (18) full-time firefighters with the fire department that are housed currently at Stations 13, 14 and 17. The county is also serviced by 120 volunteer firefighters. The total calls in 2021 was 2,862 and of those call, 1,041 were for the Elgin area.

Council approved the 1<sup>st</sup> Reading of the 2022-2023 Town of Elgin Budget totaling \$1,341,109.25 with a motion from Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo and a unanimous vote from Council.

Mayor Melissa Emmons provided Council with an update regarding the search for a new Town Clerk/Clerk of Court. The application deadline is Friday, May 13, 2022. She asked for volunteers to serve on the interview team and after some discussion, it was determined that it will consist of Councilwoman Dana Sloan, Judge David Reuwer, and Mayor Melissa Emmons.

Chief Alan Anders informed Council of a recent letter received from Governor Henry McMaster praising Sgt. Michelle Sinclair for the way she managed a sensitive case that occurred in 2021. Council congratulated Sgt. Sinclair on her excellent work.

COUNCIL BRIEFING

Councilman Ed Smith- no report.

Councilwoman Dana Sloan- reminded Council of the discussion regarding swings and that she hoped to have an order for new Christmas decorations ready by the end of May.

Councilman Paul Rizzo- no report.

Councilman Brad Hanley- no report.

Mayor Emmons- no report.

Town Attorney John Wells-no report.

Executive Session

Meeting adjourned at 6:57 pm. Motion to adjourn made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Ed Smith, with a unanimous vote from Council.

Approved: \_\_\_\_\_ Minutes submitted by Ansley Champe

ELGIN TOWN COUNCIL  
TOWN OF ELGIN, SC.  
Mayor Melissa Emmons  
Councilman Brad Hanley  
Councilwoman Dana Sloan  
Councilman Ed Smith  
Councilman Paul Rizzo



ELGIN TOWN COUNCIL MEETING  
MINUTES FOR JUNE 7, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, June 7, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Ed Smith, Councilman Brad Hanley, Councilwoman Dana Sloan, Councilman Paul Rizzo, Chief Alan Anders, Town Attorney, John Wells, Town Clerk, Ansley Champe.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

APPROVAL OF MAY 3, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley to accept the minutes with a 2<sup>nd</sup> motion by Councilwoman Dana Sloan, without further discussion and a unanimous vote from Council.

PUBLIC FORUM

ADOPTION OF AGENDA

A motion was made by Councilman Brad Hanley to adopt the agenda with a 2<sup>nd</sup> motion by Councilman Ed Smith, without further discussion and a unanimous vote from Council.

NEW BUSINESS LICENSE APPLICATIONS FOR MAY 2022

1-2-3 Jump  
Sand L Windows and Doors

CHARITY PERMITS REQUESTS FOR MAY 2022

COMPLAINTS FOR MAY 2022

PUBLIC HEARING

OLD BUSINESS

Potter Community Park Update- Councilwoman Dana Sloan discussed two quotes from Bliss Products for (1) Installation of a 3 Bay Swing and (2) Installation of a handrail and additional steps to existing playground equipment at Potter Community Park. Councilwoman Sloan will be getting updated invoices to include the total costs for both projects.

NEW BUSINESS

Amy Schofield-Director, Kershaw County Public Libraries-Update on the Elgin Library-was absent due to illness.  
Resolution-Supporting the South Carolina American Revolution Sestercentennial Commission and Recognizing and Approving of the Kershaw County 250 Committee-. motion to approve was made by Councilwoman Dana Sloan, 2<sup>nd</sup> by Councilman Ed Smith, with a unanimous vote from Council.



Davis Disposal-Garbage Pickup Services-Council approved a new contract with Davis Disposal for garbage pickup services with an increase from \$4,700.00 per month to \$5,000.00 per month for residents in the town limits. This is a service that the town provides for our residential customers. A motion to approve was made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Ed Smith, with a unanimous vote from Council.

Ratliff CPA-Engagement Letter for Bookkeeping Services-Council approved a Letter of Engagement with Ratliff CPA Firm to provide bookkeeping services needed to complete the 2021 Tax Year Audit. This is in addition to the payroll services that they are currently providing, and this is a time sensitive matter. A motion to approve was made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.

Town Clerk/Clerk of Court Update-Mayor Emmons informed Council that the position has been posted on multiple outlets and the window for applications will close on Tuesday, July 5, 2022. She also expressed appreciation to Councilwoman Dana Sloan and Judge David Reuwer for serving on the Interview Panel.

Chief Alan Anders provided Council with the stats for May 2022 for the Elgin Police Department. He also informed Council that Ms. Kathy Brown, Victims Advocate, was retiring after 26 years of service to the department and the Elgin Community. At this time, Officer Randy Bass introduced the department's new Drug K-9, Thor, a beautiful black and tan German Shepard.

#### COUNCIL BRIEFING

Councilman Ed Smith-no report.

Councilwoman Dana Sloan- provided Council an update on the purchase of additional Christmas lights/decorations to replace the older ones that are currently displayed on the power poles throughout town. This order will be placed in the coming weeks, and it has been budgeted for in our 2021-2022 Budget.

Councilman Paul Rizzo- updated Council on the status of providing Council several options of a consultant to assist in several construction projects that the town hopes to begin in the coming months at Elgin Town Hall and Potter Community Park.

Councilman Brad Hanley-no report.

Mayor Emmons- reminded Council of the upcoming Special Business Meeting scheduled for Tuesday, June 21, 2022, at 6:00 for the Public Hearing and 2<sup>nd</sup> Reading for the 2022-2023 Budget. She also informed Council of a Stop Work Order for 1274 and 1282 Sessions Road in relations to Stormwater Management.

Town Attorney John Wells-no report.

#### EXECUTIVE SESSION

Personnel Matter- voted to go into an Executive Session to discuss a Personnel Matter. A motion was made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilwoman Dana Sloan, with a unanimous vote from Council. Shortly thereafter, Council returned, and a motion was made by Councilman Brad Hanley to come out of Executive Session, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council. Mayor Emmons informed those present that Council discussed a personnel matter, but no vote was required at this time.

#### ADJOURNMENT

Meeting adjourned at 6:39 pm. Motion to adjourn made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.

Minutes submitted by Mayor Melissa Emmons.

ELGIN TOWN COUNCIL  
TOWN OF ELGIN, SC.  
Mayor Melissa Emmons  
Councilman Brad Hanley  
Councilwoman Dana Sloan  
Councilman Ed Smith  
Councilman Paul Rizzo



ELGIN TOWN COUNCIL SPECIAL BUSINESS MEETING  
MINUTES FOR JUNE 21, 2022

CALL TO ORDER

The Special Business Meeting of the Elgin Town Council was held Tuesday, June 21, 2022, and called to order at 6:03 pm, with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Ed Smith, Councilwoman Dana Sloan, Chief Alan Anders, and Town Attorney, John Wells. The following members of Council were absent, Councilman Brad Hanley and Councilman Paul Rizzo

ADOPTION OF AGENDA

Chief Alan Anders requested an Executive Session to discuss a Personnel Matter. Councilman Ed Smith made a motion to add the item under Executive Session with a second motion by Councilwoman Dana Sloan, without further discussion and a unanimous vote. Councilwoman Dana Sloan made a motion to adopt the agenda with a second motion by Councilman Ed Smith, without further discussion and a unanimous vote.

PUBLIC HEARING

A Public Hearing was held for the 2022-2023 Budget (Ordinance 235), but no one signed up to speak.

OLD BUSINESS

A motion was made to approve Ordinance 235 for the 2022/2023 Budget by Councilman Ed Smith with a second motion by Councilwoman Dana Sloan, without further discussion and a unanimous vote. Mayor Melissa Emmons clarified to Council that the following adjustments had been made:

- increase of \$10,000.00 to 7120 Accounting Fees to include outsource of required bookkeeping services with Ratliff CPA Firm.
- increase of \$3,600.00 to 7070 Garbage Pickup to include increase from Davis Disposal.
- decrease of \$13,600.00 to 7390 Research and Development to cover the additional expenses stated above.
- Total Budget is \$1,359,905.25.

Executive Session

Councilwoman Dana Sloan made a motion to enter an Executive Session for a personnel matter to include Council, Chief Alan Anders, and Attorney John Wells. Councilman Ed Smith made a second motion, without further discussion and a unanimous vote.

Councilwoman Dana Sloan made a motion to exit Executive Session with a second motion by Councilman Ed Smith, without further discussion and a unanimous vote. Mayor Melissa Emmons stated that a personnel matter had been discussed, but a vote would not be necessary at this time.

Meeting adjourned at 6:51 pm. A Motion to adjourn was made by Councilman Ed Smith, second by Councilwoman Dana Sloan, with a unanimous vote from Council.

Minutes submitted by Mayor Melissa Emmons.

ELGIN TOWN COUNCIL  
TOWN OF ELGIN, SC.  
Mayor Melissa Emmons  
Councilman Brad Hanley  
Councilwoman Dana Sloan  
Councilman Ed Smith  
Councilman Paul Rizzo



ELGIN TOWN COUNCIL MEETING  
MINUTES FOR AUGUST 2, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, AUGUST 2, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Ed Smith, Councilman Brad Hanley, Councilman Paul Rizzo, Councilwoman Dana Sloan, Town Attorney, John Wells, and Interim Town Clerk, Becky Summey.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

APPROVAL OF JULY 12, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Ed Smith, with a unanimous vote from Council. Councilwoman Sloan recused herself.

JUDGE JUSTIN KATA SWORN INTO OFFICE

PUBLIC FORUM

ADOPTION OF AGENDA

A motion was made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Paul Rizzo, with a unanimous vote from Council.

NEW BUSINESS LICENSE APPLICATIONS FOR JULY 2022

CEF ELECTRICAL, LLC  
CAROLINA REFRIGERATION SERVICES HVAC, LLC  
SOUTH BY SUNSET SALON & SHOPPE, LLC  
123 JUMP COLUMBIA, INC  
S&L WINDOWS & DOORS  
FURNITURE SERVICES INC  
PALMETTO PROPANE FUEL AND ICE INC  
PALMETTO CORP OF CONWAY INC  
HAROLD ANDERSON BUILDERS  
A GOOD SIGN SHOP LLC  
ARUZA PEST CONTROL  
NEWWAVE POOLS & CONTRACTING  
2<sup>ND</sup> WIND HEATING AND AIR CONDITIONING, LLC

CHARITY PERMITS REQUESTS FOR JULY 2022

COMPLAINTS FOR JULY 2022

PUBLIC HEARING

#### OLD BUSINESS

Potter Park Update- Mayor Melissa Emmons informed Council of a \$200,000.00 contribution from Kershaw County Council for the new Elgin Community Center that will be constructed at Potter Community Park. Councilman Ed Smith asked for a status update on the shading for the playground and new mulch for the area and was informed that an edited Purchase Order was submitted to Bliss Products in June and that the projects have now been scheduled.

Consultant Update- Councilman Paul Rizzo provided a brief update regarding the search for a consulting firm for several upcoming construction projects and after some discussion, it was decided to schedule a Workshop in mid-August to go over the data and the scope of projects to determine how to proceed.

#### NEW BUSINESS

Chief Anders Update- Due to the absence of Chief Anders, there were no updates provided in New Business.

#### COUNCIL BRIEFING

Councilman Ed Smith-thanked SCDOT for coming out to inspect our bridge recently following several strong earthquakes.

Councilman Paul Rizzo-no report.

Mayor Emmons- welcomed Becky Summey as our Interim Town Clerk and expressed appreciation for everything that she is doing. She also reminded everyone of the upcoming Virtual Town Hall Meeting scheduled for July 27, 2022, to discuss questions/concerns regarding the recent earthquake activity in the Elgin Community. She informed Council that she had provided copies of the Town of Elgin Operating Policies from the Personnel Manual as well as a copy of the 2022-2023 Approved Budget.

Town Attorney John Wells-no report.

#### EXECUTIVE SESSION

Personnel Matter- Due to the absence of Chief Anders, the Executive Session to discuss a Personnel Matter was rescheduled for the August 2, 2022, meeting.

#### ADJOURNMENT

Meeting adjourned at 6:33 pm. Motion to adjourn made by Councilman Brad Hanley, 2<sup>nd</sup> by Councilman Ed Smith, with a unanimous vote from Council.

Minutes submitted by Becky Summey/Mayor Melissa Emmons.

ELGIN TOWN COUNCIL  
TOWN OF ELGIN, SC.  
Mayor Melissa Emmons  
Councilman Brad Hanley  
Councilwoman Dana Sloan  
Councilman Ed Smith  
Councilman Paul Rizzo



ELGIN TOWN COUNCIL MEETING  
MINUTES FOR SEPTEMBER 6, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, September 6, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Brad Hanley, Councilman Paul Rizzo, Councilwoman Dana Sloan, Town Attorney, John Wells, and Elgin's Clerk of Court, Shannon Knafelc. Councilman Ed Smith was absent.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

APPROVAL OF AUGUST 2, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley, second by Councilwoman Dana Sloan, with a unanimous vote from Council.

PUBLIC FORUM

ADOPTION OF AGENDA

A motion was made by Councilman Brad Hanley, second by Councilwoman Dana Sloan, with a unanimous vote from Council.

NEW BUSINESS LICENSE APPLICATIONS FOR AUGUST 2022

ELEMENTAL AUTO DETAILING  
MAURICE CONSTRUCTION – HANDYMAN  
SWABY INC  
SUPERIOR HR CONSULTING  
SUNRISE HOME PROJECTS

CHARITY PERMITS REQUESTS FOR AUGUST 2022

Krystle Haley- Yard Sale

COMPLAINTS FOR AUGUST 2022

PUBLIC HEARING

OLD BUSINESS

Potter Park Update-Councilwoman Dana Sloan informed Council that additional benches for the park would now cost between \$1300-\$1400 per bench up to (4) benches. She also provided an update regarding the possible need to add an additional step/handrail to the existing playground equipment for smaller children. Councilman Paul Rizzo provided an update regarding a consultant for the town's future construction projects and requested a workshop for Tuesday, September 20, 2022, at 6:00 to include the consultant, Council, Planning and Zoning, the town attorney and members of the Blaney/Elgin Museum and Historical Society. Councilman Brad Hanley provided Council an update from a previous meeting that he and Mayor Emmons had with members of the Blaney/Elgin Museum and Historical Society and an additional meeting with the Zoning Administrator and Building Official to discuss the project.

#### NEW BUSINESS

Elgin Planning and Zoning Appointment-Mayor Melissa Emmons recommended Tracy Hellman for an appointment to Elgin's Planning and Zoning Commission. A motion to accept the recommendation was made by Councilman Brad Hanley, second by Councilwoman Dana Sloan, with a unanimous vote from Council. Mr. Hellman will be replacing Marvin Shepard, who rotated off on December 31, 2021.

Resolution-MASC Hometown Economic Development Grant-Mayor Melissa Emmons presented a resolution for the MASC Hometown Economic Development Grant. A motion to approve was made by Councilman Brad Hanley, second by Councilman Paul Rizzo, with a unanimous vote from Council.

Engagement Letter for QuickBooks Financial Module-Mayor Emmons presented Council with an Engagement Letter for Accounting Services with Ratliff CPA Firm that will include a portal for a QuickBooks Financial Module. A motion to approve was made by Councilman Brad Hanley, second by Councilman Paul Rizzo, with a unanimous vote from Council.

Keri Boyce-Library Update-An update for the Elgin Library was made by the current Kershaw County Interim Executive Director, Keri Boyce. She informed Council that there are currently (2) openings on the Library Board, and they are for a 4-year term.

Chief Anders Update-Chief Alan Anders provided Council an update on the monthly stats for the Elgin Police Department. He also reminded Council of the upcoming "Run for Roundup" 5K that is scheduled for Saturday, September 24, 2022. This is an annual fundraiser for the EPD Toys Roundup and Caring Hands Foundation. Chief Anders stated that the organization will be going into this holiday season with the highest amount of available funds since it started. He also informed Council that he had hired the additional officer that had been approved in the 2022-2023 Budget.

#### COUNCIL BRIEFING

Councilwoman Dana Sloan had no report.

Councilman Brad Hanley had no report.

Councilman Paul Rizzo had no report.

Mayor Melissa Emmons informed Council that the Town of Elgin had been awarded a \$5,000.00 Grant from Duke Energy and that the presentation will take place at the October Meeting.

Attorney John Wells had no report.

#### EXECUTIVE SESSION

#### ADJOURNMENT

Meeting adjourned at 6:57 pm. Motion to adjourn made by Councilman Brad Hanley, second by Councilman Ed Smith, with a unanimous vote from Council.

Minutes submitted by Becky Summey/Mayor Melissa Emmons.

ELGIN TOWN COUNCIL  
TOWN OF ELGIN, SC.  
Mayor Melissa Emmons  
Councilman Brad Hanley  
Councilwoman Dana Sloan  
Councilman Ed Smith  
Councilman Paul Rizzo



ELGIN TOWN COUNCIL MEETING  
MINUTES FOR OCTOBER 4, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, OCTOBER 4, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Brad Hanley, Councilman Ed Smith, Councilman Paul Rizzo, Councilwoman Dana Sloan, Town Attorney, John Wells, and Elgin's Town Clerk, Becky Summey.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

APPROVAL OF SEPTEMBER 6, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley, second by Councilman Paul Rizzo. Councilman Ed Smith recused himself due to absence.

PUBLIC FORUM

ADOPTION OF AGENDA

A motion was made by Councilman Brad Hanley, second by Councilman Ed Smith, with a unanimous vote from Council.

NEW BUSINESS LICENSE APPLICATIONS FOR SEPTEMBER 2022

Rose Enterprises  
Simply, Piano Lessons  
Elite Towing  
W.O. Canty Services

CHARITY PERMITS REQUESTS FOR SEPTEMBER 2022

COMPLAINTS FOR SEPTEMBER 2022

PUBLIC HEARING

OLD BUSINESS

Councilwoman Dana Sloan discussed the option with Council to purchase additional benches for Potter Community Park. Councilman Brad Hanley also discussed the need for a platform/additional step installed on the equipment to accommodate younger children. Mayor Melissa Emmons explained to Council her recent request to Bliss Products for an invoice that would increase the cost of the canopy by an additional \$6,930.00 for time for inspections and additional materials to meet the inspection requirements. As soon as the information is received, it will be shared with everyone.

#### NEW BUSINESS

Chief Alan Anders provided Council with the following information: (1) September Call Log for Elgin Police Department, (2) Run for Roundup Data, and (3) Officer Chris DeLong has been promoted to the rank of Corporal.

A presentation was made by Ms. Shirley Miles, President of the Blaney/Elgin Museum Committee, regarding a request for space for the museum to be in the new Elgin Community Center that Council is proposing to build at Potter Community Park.

A motion to approve the following amendment to the 2022/2023 Budget was made by Councilman Brad Hanley, second by Councilman Ed Smith, with a unanimous vote from Council:

-Transfer \$17,321.00 from G/L #7390 (Research & Development) to G/L #8530 (Elgin Police Department Salaries).

A motion was made by Councilman Brad Hanley, second by Councilman Paul Rizzo, with a unanimous vote from Council to approve the 1<sup>st</sup> Reading of the Flood Damage Prevention Ordinance. The 2<sup>nd</sup> Reading will take place at our November 1, 2022, meeting.

Mayor Melissa Emmons presented a Letter of Engagement to Council from Lindler Planning Consultants for the revision of the Elgin Comprehensive Plan. A motion to approve the request was made by Councilman Ed Smith, second by Councilman Brad Hanley, with a unanimous vote from Council. It is required that the Comprehensive Plan be revised every 10-years and the last revision occurred in 2012.

#### COUNCIL BRIEFING

Councilwoman Dana Sloan had no report.

Councilman Brad Hanley discussed the most recent CEDS Report from Santee Lynches for 2022-2027 regarding economic development.

Councilman Paul Rizzo had no report.

Mayor Melissa Emmons had no report.

Attorney John Wells had no report.

#### EXECUTIVE SESSION

#### ADJOURNMENT

Meeting adjourned at 7:28 pm. Motion to adjourn made by Councilman Brad Hanley, second by Councilman Paul Rizzo, with a unanimous vote from Council.

Minutes submitted by Becky Summey/Mayor Melissa Emmons.



ELGIN TOWN COUNCIL  
TOWN OF ELGIN, SC.  
Mayor Melissa Emmons  
Councilman Brad Hanley  
Councilwoman Dana Sloan  
Councilman Ed Smith  
Councilman Paul Rizzo



ELGIN TOWN COUNCIL MEETING  
MINUTES FOR NOVEMBER 1, 2022

CALL TO ORDER

The monthly meeting of the Elgin Town Council was held Tuesday, NOVEMBER 1, 2022, at 6:00pm with Mayor Melissa Emmons presiding.

ROLL CALL

Present were Mayor Melissa Emmons, Councilman Brad Hanley, Councilman Ed Smith, Councilman Paul Rizzo, Councilwoman Dana Sloan, Town Attorney, John Wells, Chief Alan Anders, and Elgin's Town Clerk, Becky Summey.

INVOCATION

Mayor Melissa Emmons gave the invocation.

PLEDGE OF ALLEGIANCE

Councilman Brad Hanley led those attending the meeting in the Pledge of Allegiance.

APPROVAL OF OCTOBER 4, 2022, MEETING MINUTES

A motion was made by Councilman Brad Hanley, second by Paul Rizzo, with a unanimous vote from Council.

EXECUTIVE SESSION

A motion to amend the order of the agenda was made by Councilman Brad Hanley, second by Councilman Ed Smith, with a unanimous vote from Council. The amendment moved the Executive Session to follow the approval of the October 4, 2022, Minutes.

A motion to enter an Executive Session was made by Councilman Brad Hanley, second by Councilwoman Dana Sloan, with a unanimous vote from Council. There were two items to be discussed: (1) Personnel Matter for the Town of Elgin and (2) Legal Advisement for the Town of Elgin and Elgin Police Department. A motion to exit Executive Session was made by Councilman Ed Smith, second by Councilman Paul Rizzo, with a unanimous vote from Council. Councilman Brad Hanley had to leave immediately after the Executive Session concluded. Mayor Melissa Emmons informed everyone that no vote would be necessary.

PUBLIC FORUM

ADOPTION OF AGENDA

A motion was made by Councilman Paul Rizzo, second by Councilwoman Dana Sloan, with a unanimous vote from Council.

NEW BUSINESS LICENSE APPLICATIONS FOR OCTOBER 2022

Lumio HX, INC.

CHARITY PERMITS REQUESTS FOR OCTOBER 2022

1006 Branham St – Yard sale 10/8/22

2473 Main St – Yard Sale 11/5/2022

COMPLAINTS FOR OCTOBER 2022

PUBLIC HEARING

#### OLD BUSINESS

Councilwoman Dana Sloan shared that she had informed the Blaney High School Alumni of the costs for an additional bench to be installed at Potter Park, but that she had not received a response to date. Mayor Melissa Emmons informed Council that the Kershaw County Recreation Department will be making the necessary repairs to the playground equipment and there will be no fees/charges associated with this. Councilman Paul Rizzo provided an update regarding the contract with the Architect for the new community center project.

Also in Old Business, a motion to approve the 2<sup>nd</sup> Reading to amend the 2022/2023 Budget was made by Councilwoman Dana Sloan, second by Councilman Paul Rizzo, with a unanimous vote from Council. The amendment moves \$17,321.00 from Research and Development to Elgin Police Department Salaries.

A motion to approve the 2<sup>nd</sup> Reading of the Flood Damage Prevention Ordinance was made by Councilman Ed Smith, second by Councilman Paul Rizzo, with a unanimous vote from Council.

#### NEW BUSINESS

There were no items in New Business.

#### COUNCIL BRIEFING

Councilwoman Dana Sloan had no report.

Councilman Paul Rizzo expressed appreciation to the Elgin Police Department in their community engagement activities, such as being visible in the neighborhoods during Halloween.

Councilman Ed Smith had no report.

Mayor Melissa Emmons reminded everyone of the upcoming Christmas Tree Lighting scheduled for Thursday, December 1, 2022, from 6:00 pm to 8:00 pm and the Catfish Stomp Festival and Parade scheduled for Saturday, December 3, 2022, from 10:00 am to 1:00 pm.

Attorney John Wells had no report.

#### ADJOURNMENT

Meeting adjourned at 7:17 pm. Motion to adjourn made by Councilman Ed Smith, second by Councilman Paul Rizzo, with a unanimous vote from Council.

Minutes submitted by Becky Summey/Mayor Melissa Emmons.